

# CANNONS CREEK SCHOOL

## ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021



### School Directory

<b>Ministry Number:</b>	2818
<b>Principal:</b>	Katrina Day
<b>School Address:</b>	Warspite Avenue, Cannons Creek, PORIRUA 5024
<b>Email:</b>	kkilpatrick@cannonscreek.school.nz
<b>School Phone:</b>	04 237 7426
<b>Accountant / Service Provider:</b>	Accounting For Schools Limited

# CANNONS CREEK SCHOOL

Annual Report - For the year ended 31 December 2021

## Index

<b>Page</b>	<b>Statement</b>
-------------	------------------

**Financial Statements**

1	Statement of Responsibility
2	Statement of Comprehensive Revenue and Expense
3	Statement of Changes in Net Assets/Equity
4	Statement of Financial Position
5	Statement of Cash Flows
6 - 10	Statement of Accounting Policies
11 - 18	Notes to the Financial Statements

**Other Information**

19	Members of the Board
20	Kiwisport Funding
21 - 23	Independent Auditors Report
24	Analysis of variance

# CANNONS CREEK SCHOOL

## Statement of Responsibility For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

\_\_\_\_\_  
Full Name of Presiding Member

\_\_\_\_\_  
Full Name of Principal

\_\_\_\_\_  
Signature of Presiding Member

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

# CANNONS CREEK SCHOOL

## Statement of Comprehensive Revenue and Expense For the year ended 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Revenue</b>				
Government Grants	2	1,455,160	1,328,842	1,516,359
Locally Raised Funds	3	133,452	37,600	57,439
Interest income		521	300	708
		<hr/>	<hr/>	<hr/>
		1,589,133	1,366,742	1,574,506
<b>Expenses</b>				
Locally Raised Funds	3	15,070	1,000	38,427
Learning Resources	4	1,100,180	1,033,500	1,026,618
Administration	5	243,206	131,550	139,679
Finance		490	350	637
Property	6	195,782	157,150	228,973
Depreciation		51,087	45,000	46,024
		<hr/>	<hr/>	<hr/>
		1,605,815	1,368,550	1,480,358
<b>Net Surplus / (Deficit) for the year</b>		(16,682)	(1,808)	94,148
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		(16,682)	(1,808)	94,148

**CANNONS CREEK SCHOOL**  
**Statement of Changes in Net Assets/Equity**  
**For the year ended 31 December 2021**

Notes	Actual 2021 \$	Budget (Unaudited) 2021 \$	Actual 2020 \$
<b>Balance at 1 January</b>	213,816	213,816	119,668
Total comprehensive revenue and expense for the year	(16,682)	(1,808)	94,148
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	32,885	-	-
<b>Equity at 31 December</b>	<b>230,019</b>	<b>212,008</b>	<b>213,816</b>

# CANNONS CREEK SCHOOL

## Statement of Financial Position

As at 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	7	46,746	26,658	25,986
Accounts Receivable	8	63,581	64,150	79,512
GST Receivable		13,227	12,000	10,731
Prepayments		1,300	25,000	2,645
Investments	9	55,909	55,000	35,457
Funds owed for Capital Works Projects	16	1,798	2,000	23,875
		<u>182,561</u>	<u>184,808</u>	<u>178,206</u>
<b>Current Liabilities</b>				
Accounts Payable	11	127,489	124,000	102,137
Revenue Received in Advance	13	720	700	720
Finance Lease Liability	15	4,065	3,500	3,570
		<u>132,274</u>	<u>128,200</u>	<u>106,427</u>
<b>Working Capital Surplus/(Deficit)</b>		50,287	56,608	71,779
<b>Non-current Assets</b>				
Property, Plant and Equipment	10	272,927	246,000	219,075
		<u>272,927</u>	<u>246,000</u>	<u>219,075</u>
<b>Non-current Liabilities</b>				
Borrowings	12	28,573	28,600	28,573
Provision for Cyclical Maintenance	14	62,500	60,000	47,059
Finance Lease Liability	15	2,122	2,000	1,406
		<u>93,195</u>	<u>90,600</u>	<u>77,038</u>
<b>Net Assets</b>		<u>230,019</u>	<u>212,008</u>	<u>213,816</u>
<b>Equity</b>		<u>230,019</u>	<u>212,008</u>	<u>213,816</u>

# CANNONS CREEK SCHOOL

## Statement of Cash Flows

For the year ended 31 December 2021

		2021	2021	2020
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		551,729	585,880	592,688
Locally Raised Funds		133,452	37,600	51,648
Goods and Services Tax (net)		(2,495)	(1,269)	(4,740)
Payments to Employees		(411,444)	(329,986)	(284,501)
Payments to Suppliers		(175,626)	(222,307)	(243,875)
Interest Paid		(490)	(350)	(637)
Interest Received		506	150	631
Net cash from/(to) Operating Activities		95,632	69,718	111,214
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(94,565)	(124,703)	(54,434)
Purchase of Investments		(20,452)	(19,543)	(25,419)
Net cash from/(to) Investing Activities		(115,017)	(144,246)	(79,853)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		32,885	-	-
Finance Lease Payments		(9,167)	53,298	(4,261)
Funds on behalf of third parties		16,427	21,875	(23,875)
Net cash from/(to) Financing Activities		40,145	75,200	(28,136)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>20,760</b>	<b>672</b>	<b>3,225</b>
Cash and cash equivalents at the beginning of the year	7	25,986	25,986	22,761
<b>Cash and cash equivalents at the end of the year</b>	<b>7</b>	<b>46,746</b>	<b>26,658</b>	<b>25,986</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

# CANNONS CREEK SCHOOL

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Cannons Creek School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### **Reporting Period**

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders.

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Cyclical maintenance**

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

###### **Useful lives of property, plant and equipment**

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.



# **CANNONS CREEK SCHOOL**

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### **1. Statement of Accounting Policies**

##### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

##### ***Classification of leases***

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

##### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

#### **c) Revenue Recognition**

##### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

##### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

##### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

##### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

#### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

#### **e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

#### **f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

# CANNONS CREEK SCHOOL

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 1. Statement of Accounting Policies

##### g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

##### h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

##### i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

##### j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

##### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

##### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a straight line method. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Motor vehicles	5 years
Textbooks	3 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	8 years

# CANNONS CREEK SCHOOL

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 1. Statement of Accounting Policies

##### **k) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

##### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

##### **l) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

##### **m) Employee Entitlements**

##### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

##### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

##### **n) Revenue Received in Advance**

Revenue received in advance relates to fees received from [international, hostel students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

##### **o) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

# **CANNONS CREEK SCHOOL**

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### **1. Statement of Accounting Policies**

##### **p) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

##### **q) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term

##### **r) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

##### **s) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

##### **t) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

# CANNONS CREEK SCHOOL

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 2. Government Grants

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational Grants	393,417	408,592	401,667
Teachers' Salaries Grants	760,660	770,000	804,363
Use of Land and Buildings Grants	46,954	50,000	102,717
Other MoE Grants	254,129	100,250	207,612
	<u>1,455,160</u>	<u>1,328,842</u>	<u>1,516,359</u>

The School has opted in to the donations scheme for this year. Total amount received was \$21,100 (2020: \$19,800).

Other MOE Grants total includes additional COVID-19 funding totalling \$nil for the year ended 31 December 2021. (2020: \$11,434).

#### 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Revenue</b>			
Fundraising & Community Grants	126,957	30,500	39,987
Fees for Extra Curricular Activities	6,225	7,100	9,062
Trading	270	-	8,390
Other Revenue	-	-	-
	<u>133,452</u>	<u>37,600</u>	<u>57,439</u>
<b>Expenses</b>			
Extra Curricular Activities Costs	6,890	1,000	7,623
Trading	-	-	7,964
Fundraising & Community Grants Costs	8,180	-	22,840
	<u>15,070</u>	<u>1,000</u>	<u>38,427</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>118,382</u>	<u>36,600</u>	<u>19,012</u>

#### 4. Learning Resources

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	37,262	43,200	19,125
Employee Benefits - Salaries	1,052,355	982,500	996,945
Staff Development	10,563	7,800	10,548
	<u>1,100,180</u>	<u>1,033,500</u>	<u>1,026,618</u>

# CANNONS CREEK SCHOOL

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 5. Administration

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	8,217	6,000	5,996
Board Fees	2,699	2,500	2,670
Intervention Costs & Expenses	70	1,000	5,208
Communication	4,098	2,900	3,707
Consumables	9,249	6,800	11,447
Healthy School Lunches	108,013	-	-
Operating Lease	6,252	5,000	5,383
Other	13,859	20,350	20,186
Employee Benefits - Salaries	90,749	87,000	83,760
Insurance	-	-	1,322
	<u>243,206</u>	<u>131,550</u>	<u>139,679</u>

#### 6. Property

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	3,669	4,000	3,591
Consultancy and Contract Services	16,328	10,000	16,870
Cyclical Maintenance Provision	15,441	12,000	7,316
Grounds	7,712	4,300	5,348
Heat, Light and Water	21,400	17,500	15,455
Rates	5,879	9,200	8,800
Repairs and Maintenance	40,667	18,150	33,323
Use of Land and Buildings	46,954	50,000	102,717
Employee Benefits - Salaries	37,732	32,000	35,555
	<u>195,782</u>	<u>157,150</u>	<u>228,975</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

#### 7. Cash and Cash Equivalents

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash on Hand	100	100	100
Bank Current Account	45,446	25,058	25,886
Bank Call Account	1,200	1,500	-
Cash and cash equivalents for Statement of Cash Flows	<u>46,746</u>	<u>26,658</u>	<u>25,986</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

# CANNONS CREEK SCHOOL

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 8. Accounts Receivable

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Receivables	-	-	5,791
Receivables from the Ministry of Education	-	-	8,929
Interest Receivable	163	150	148
Teacher Salaries Grant Receivable	63,418	64,000	64,644
	<u>63,581</u>	<u>64,150</u>	<u>79,512</u>
Receivables from Exchange Transactions	163	150	5,939
Receivables from Non-Exchange Transactions	63,418	64,000	73,573
	<u>63,581</u>	<u>64,150</u>	<u>79,512</u>

#### 9. Investments

The School's investment activities are classified as follows:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Asset			
Short-term Bank Deposits	55,909	55,000	35,457
Total Investments	<u>55,909</u>	<u>55,000</u>	<u>35,457</u>

#### 10. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
<b>2021</b>						
Building Improvements - Crown	75,257	30,075	-	-	(7,758)	97,574
Furniture and Equipment	80,171	34,339	-	-	(16,563)	97,947
Information Technology	56,504	10,608	-	-	(18,060)	49,052
Leased Assets	2,811	4,781	-	-	(8,125)	(533)
Library Resources	4,332	433	-	-	(581)	4,184
Work in Progress	-	24,703	-	-	-	24,703
<b>Balance at 31 December</b>	<u>219,075</u>	<u>104,939</u>	<u>-</u>	<u>-</u>	<u>(51,087)</u>	<u>272,927</u>

The net carrying value of equipment held under a finance lease is \$5,064 (2020: \$8,408)

**CANNONS CREEK SCHOOL**  
Notes to the Financial Statements  
For the year ended 31 December 2021

**10. Property, Plant and Equipment (Cont.)**

	2021 Cost or Valuation \$	2021 Accumulated Depreciation \$	2021 Net Book Value \$	2020 Cost or Valuation \$	2020 Accumulated Depreciation \$	2020 Net Book Value \$
Land and Building Improvements	180,215	(79,501)	100,714	112,072	(36,815)	75,257
Furniture and Equipment	221,588	(133,084)	88,504	171,083	(90,912)	80,171
Information Technology	93,839	(44,082)	49,757	111,578	(55,074)	56,504
Leased Assets	40,200	(35,136)	5,064	52,774	(49,963)	2,811
Library Resources	8,308	(4,123)	4,185	6,436	(2,104)	4,332
Work in Progress	24,703	-	24,703	-	-	-
<b>Balance at 31 December</b>	<b>544,150</b>	<b>(234,868)</b>	<b>272,927</b>	<b>453,943</b>	<b>(234,868)</b>	<b>219,075</b>

**11. Accounts Payable**

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Creditors	47,137	50,000	26,927
Accruals	6,717	7,000	6,626
Banking Staffing Overuse	8,515	-	2,454
Employee Entitlements - Salaries	63,418	64,000	64,644
Employee Entitlements - Leave Accrual	1,702	3,000	1,486
	<b>127,489</b>	<b>124,000</b>	<b>102,137</b>
Payables for Exchange Transactions	127,489	124,000	102,137
	<b>127,489</b>	<b>124,000</b>	<b>102,137</b>

The carrying value of payables approximates their fair value.

**12. Borrowings**

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Loans Due in One Year	-	-	-
Due Beyond One Year	28,573	28,600	28,573
	<b>28,573</b>	<b>28,600</b>	<b>28,573</b>

This balance relates to a Novopay discrepancy when the payroll system was first introduced.



**CANNONS CREEK SCHOOL**  
Notes to the Financial Statements  
For the year ended 31 December 2021

**13. Revenue Received in Advance**

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Other	720	700	720
	<u>720</u>	<u>700</u>	<u>720</u>

**14. Provision for Cyclical Maintenance**

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Provision at the Start of the Year	47,059	47,059	50,971
Increase/ (decrease) to the Provision During the Year	15,441	12,000	7,316
Use of the Provision During the Year	-	941	(11,228)
Provision at the End of the Year	<u>62,500</u>	<u>60,000</u>	<u>47,059</u>
Cyclical Maintenance - Current	-	-	-
Cyclical Maintenance - Term	62,500	60,000	47,059
	<u>62,500</u>	<u>60,000</u>	<u>47,059</u>

**15. Finance Lease Liability**

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
No Later than One Year	4,408	3,900	4,171
Later than One Year and no Later than Five Years	2,313	2,200	1,797
Future Finance Charges	(534)	(600)	(991)
	<u>6,187</u>	<u>5,500</u>	<u>4,977</u>
<b>Represented by</b>			
Finance Lease Liability - Current	4,065	3,500	3,571
Finance Lease Liability - Term	2,122	2,000	1,406
	<u>6,187</u>	<u>5,500</u>	<u>4,977</u>

# CANNONS CREEK SCHOOL

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

		Opening Balances	Receipts from MoE	Payments	BOT Contributions	Closing Balances
		\$	\$	\$	\$	\$
<b>2021</b>						
SIP Projects	<i>in progress</i>	(23,875)	18,677	-	-	(5,198)
Improve Pedestrian Safety	<i>in progress</i>	-	3,400	-	-	3,400
<b>Totals</b>		<b>(23,875)</b>	<b>22,077</b>	<b>-</b>	<b>-</b>	<b>(1,798)</b>

#### Represented by:

Funds Held on Behalf of the Ministry of Education	3,400
Funds Due from the Ministry of Education	(5,198)
	<b>(1,798)</b>

		Opening Balances	Receipts from MoE	Payments	BOT Contributions	Closing Balances
		\$	\$	\$	\$	\$
<b>2020</b>						
Block 2 Toilet Flooring	<i>completed</i>	(2,250)	-	-	2,250	-
SIP Projects	<i>in progress</i>	-	70,018	(93,893)	-	(23,875)
Access Improvement	<i>completed</i>	(3,400)	-	-	3,400	-
<b>Totals</b>		<b>(5,650)</b>	<b>70,018</b>	<b>(93,893)</b>	<b>5,650</b>	<b>(23,875)</b>

#### 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

# CANNONS CREEK SCHOOL

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 18. Remuneration

##### *Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i>		
Remuneration	2,699	2,670
Full-time equivalent members	-	0.07
<i>Leadership Team</i>	327,307	318,931
Full-time equivalent members	3	3
Total key management personnel remuneration	330,006	321,601
Total full-time equivalent personnel	3.00	3.07

There are 6 members of the Board excluding the Principal. The Board had held 7 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

##### *Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	130 - 140
Benefits and Other Emoluments	3 - 4	3 - 4

##### *Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
100 - 110	1	-

The disclosure for 'Other Employees' does not include remuneration of the Principal.

#### 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total	-	-
Number of People	-	-

# CANNONS CREEK SCHOOL

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

##### *Holidays Act Compliance – schools payroll*

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited. The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the School may exist.

#### 21. Commitments

##### (a) Capital Commitments

As at 31 December 2021 the Board has entered into contract agreements for capital works as follows:

- (a) During the year contracts were entered into for hall heating upgrade, security upgrade and asphaltting to be funded by the Ministry of Education as SIP projects. To date \$88,695 has been received from the Ministry of Education and \$93,893
- (b) During the year a contract was entered into to improve pedestrian safety at the front boundary. To date \$3,400 has been received from the Ministry of Education for the project.
- (Capital commitments at 31 December 2020: \$nil)

#### 22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Financial assets measured at amortised cost</b>			
Cash and Cash Equivalents	46,746	26,658	25,986
Receivables	63,581	64,150	79,512
Investments - Term Deposits	55,909	55,000	35,457
Total Financial assets measured at amortised cost	<u>166,236</u>	<u>145,808</u>	<u>140,955</u>
<b>Financial liabilities measured at amortised cost</b>			
Payables	127,489	124,000	102,137
Borrowings - Loans	28,573	28,600	28,573
Finance Leases	6,187	5,500	4,976
Total Financial Liabilities Measured at Amortised Cost	<u>162,249</u>	<u>158,100</u>	<u>135,686</u>

#### 23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

# CANNONS CREEK SCHOOL

Members of the Board

For the year ended 31 December 2021

<b>Name</b>	<b>Position</b>	<b>How Position Was Gained</b>	<b>Term Expires</b>
Willie Te'o	Presiding Member		May 2022
Katrina Day	Principal	Appointed	
Ashlee Clarke	Trustee	Co-opted Sept 2021	May 2022
Fereni Manase	Trustee	Co-opted June 2019	May 2022
Thomas Peries	Trustee	Re-elected June 2019	May 2022
Nikki Teepa	Trustee	Elected June 2019	May 2022
Rachael Kerse	Staff Rep	Re-elected June 2019	May 2022

## **CANNONS CREEK SCHOOL**

### Kiwisport Statement

For the year ended 31 December 2021

Kiwisport is a Government funding initiative to support students participation in organised sport.

In 2021 the School received total Kiwisport funding of \$1,782 excluding GST.

The funding was used to assist with providing sporting activities and purchasing sports equipment.